

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FIVE SUPERVISOR MICHAEL LEE, Presiding
June 07, 2021

A. CALL TO ORDER

The June 07, 2021 meeting of the DeSoto County Board of Supervisors, in the absence of the Board President, Supervisor Mark Gardner, was called to order by Supervisor Michael Lee, Board Vice-President.

Sheriff Bill Rasco opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2 – ABSENT
Supervisor Ray Denison	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Administrative Assistant for the Board, Lynn Ford, offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MAY MINUTES

As required by MS Code of 1972, Section 19-3-27, option (b) the minutes of each day's proceedings shall be adopted and approved by the Board of Supervisors as the first order of business on the first day of the next monthly meeting of the board. Supervisor Lee asked if everyone had read over the May minutes.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to accept the minutes of the Board of Supervisors for May, 2021, pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Lee asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- a. Move Budget Amendment for Justice Court (Consent, G.3.a.#11) to New Business (New, I.15.a.)
- b. Justice Court – Change Order #10 (New, I.15.b.)
- c. Timber Oaks Subdivision Erosion Control Agreement (New, I.17.)
- d. Justice Court – Appointment of Special Prosecutor – June 4, 2020 (New, I.18.)

- e. Consideration for Executive Session: Road – Correct Scrivener’s Error for Pay Increase – Gary Carmon (Executive, K.1.f.)
- f. Consideration for Executive Session: Property Acquisition – Polk Lane – Clarification ½ for John White & Wife, Sharon and ½ for Susan DiGerolamo (Executive, K.2.a.)

2. Road Manager Robert Jarman requested to add the following:

- a. Monthly Bond Report – (Consent, G.4.c.)

3. Board Attorney Tony Nowak requested to add the following:

- a. Consideration for Executive Session: Property Acquisition – Swinnea Road – Four Properties – Glassberg, Moore, B. Pool, M. Puroit (Executive, K.5.)
- b. Consideration for Executive Session: Property Acquisition – Star Landing Road – Evelyn Bryant (Executive, K.6.)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

F. CITIZEN REMARKS & PRESENTATIONS

1. House of Grace – Introduction of New Director

Mrs. Lorine Cady introduced Ms. Sarita Kramer as the new Director at the House of Grace. She stated Ms. Kramer is a Registered Nurse and she taught nursing at NWCC DeSoto Center. She stated Ms. Kramer has a personal background with domestic violence.

Ms. Kramer stated she is honored to be mentored by Mrs. Cady. She stated she had to really pray for God’s will and get His peace to accept this position. She stated she is now legally using her maiden name of Sarita Drake. She stated changing her last name was a matter of prayer and she has officially done that. Ms. Drake stated she and her daughters moved into the shelter and began going to church with Mrs. Cady. She said she is honored to be accepted as the Executive Director of House of Grace and she has prayed for wisdom. She said there are big challenges ahead and she cannot do this alone; but she knows God will be with her. Ms. Drake stated the four areas she will direct are the shelter, offices, warehouse and thrift store. She laughingly stated she is doing well so far and this is her fourth day. Ms. Drake stated there are wonderful people in place to shore her up. She informed the Board that she has also been a part of the Sheriff’s Department Search and Rescue team for about 2 ½ years; and she will continue to do that.

Supervisor Denison thanked Ms. Drake for stepping up to the position. He stated Mrs. Cady has a lot of confidence in Ms. Drake and offered his personal assistance if ever needed. Supervisor Denison thanked Ms. Cady for her service and stated she is a phenomenal, true servant. He said he appreciated her commitment and service.

Supervisor Caldwell said she wanted to reiterate what Supervisor Denison stated and said the Board is proud to be a partner with the House of Grace. She stated Mrs. Cady has been such a big part of their lives and allowed the Board to help support House of Grace and they will continue to do that. She stated other counties are also supportive.

Supervisor Lee stated the Board is willing to help out; and he noted that he is the auctioneer for their fund raiser and will be glad to continue in that role. He said the Board is glad to welcome Ms. Drake and they will be praying for her.

Supervisor Medlin told Mrs. Cady he appreciated her service to House of Grace and her friendship over the years. He said he also appreciated her professionalism as a Southaven Alderman and thanked her for everything she has done.

Sheriff Rasco informed the Board that Ms. Drake’s two daughters are also nurses and volunteer on the Search & Rescue team.

Supervisor Lee asked if there was anyone present who wished to address the Board on a matter not on the Agenda. No one came forward.

G. CONSENT AGENDA

1. Department of Human Resources: Monthly Health Claims Report

CONFIDENTIAL

The following is a recap of all insurance claims funded and paid to Meritain, Aetna, RxNGo and Humana during May.

Funding Request	Date Paid	Amount	Claim Type
5/1/2021	5/3/2021	\$92,869.68	Meritain Medical Administrative Fees & Stop Loss
5/1/2021	5/3/2021	\$1,628.40	Aetna Dental Admin Fees
5/1/2021	5/3/2021	\$6,240.94	Aetna Vision Premiums
5/1/2021	5/3/2021	\$3,862.24	RXnGo
5/1/2021	5/3/2021	\$175,908.83	Humana Run-Out Pharmacy Claims (Jan-April) *
5/2/2021	5/4/2021	\$3,982.80	Humana Run-Out Medical Claims
5/2/2021	5/4/2021	\$279.20	Humana Run-Out Dental Claims
5/4/2021	5/4/2021	\$23,865.63	Aetna Dental Claims
5/4/2021	5/11/2021	\$48,178.91	Meritain Medical Claims
5/4/2021	5/11/2021	\$48,647.61	Meritain Pharmacy Claims
5/7/2021	5/11/2021	\$330.90	Humana Run-Out Medical Claims
5/7/2021	5/11/2021	\$0.00	Humana Run-Out Dental Claims
5/11/2021	5/12/2021	\$35,329.61	Meritain Medical Claims
5/11/2021	5/12/2021	\$28,490.70	Meritain Pharmacy Claims
5/17/2021	5/17/2021	\$1,950.00	RXnGo
5/17/2021	5/18/2021	\$5,051.40	Humana Run-Out Medical Claims
5/17/2021	5/18/2021	\$90.00	Humana Run-Out Dental Claims
5/17/2021	5/18/2021	\$76,529.37	Meritain Medical Claims
5/17/2021	5/18/2021	\$16,729.62	Meritain Pharmacy Claims
5/19/2021	5/19/2021	(\$739.47)	Humana Run-Out Pharmacy Claims CREDIT
5/24/2021	5/25/2021	\$9,926.70	Humana Run-Out Medical Claims
5/24/2021	5/25/2021	\$1,182.00	Humana Run-Out Dental Claims
5/25/2021	5/25/2021	\$103,540.51	Meritain Medical Claims
5/25/2021	5/25/2021	\$26,556.05	Meritain Pharmacy Claims
5/25/2021	5/25/2021	(\$11.14)	Human Refund Check for Termed Employee

Total Admin Fees and Stop Loss

\$100,739.02

Total for RXnGo

\$5,812.24

Total for Humana

\$196,001.22

Total Meritain/Aetna Claims

\$407,868.01

Total Cost

\$710,420.49

2. Board Proceedings – March/April – MS Code 19-3-67 & 19-3-35

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF **February 23 – March 21, 2021.**
AS AUTHORIZED AND PROVIDED UNDER **SECTION 19-3-67 AND 19-3-35, MISSISSIPPI CODE 1972 AMENDED.**
FOR CLAIMS IN ALL FUNDS **TOTALING \$ 13,399,229.25**

BE IT ORDERED:
That all county bills for **DESOTO COUNTY** for the month **Feb 23 2021 – March 21 2021** claims as noted above totaling **\$ 13,399,229.25** is hereby approved as presented by the Chancery Court Clerk of **DeSoto County.**

These are claims presented and approved during the month of **February 23 – March 21, 2021**
ORDERED AND DONE THIS 21st DAY of March 2021

Supervisors that were present at the March 21, 2021 meeting were Michael Lee, Lee Caldwell, Jessie Medlin, Mark Gardner and Ray Denison.

CLAIM#	NAME	PURPOSE	AMOUNT
2278	BankCard	MAS-Caldwell-lodging	\$119.00
2279	BankCard	MAS-Gardner-lodging	\$119.00
2280	BankCard	MAS-Denison-lodging	\$119.00

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF March 21 – April 19 2021.AS
 AUTHORIZED AND PROVIDED UNDER **SECTION 19-3-67 AND 19-3-35, MISSISSIPPI
 CODE 1972 AMENDED.**

FOR CLAIMS IN ALL FUNDS **TOTALING \$ 12,705,818.77**

BE IT ORDERED:

That all county bills for **DESOTO COUNTY** for the month March 21 – April 19 2021claims as
 noted above totaling **\$ 12,705,818.77** is hereby approved as presented by the Chancery Court
 Clerk of DeSoto County.

These are claims presented and approved during the month of March 21 – April 19 2021
 ORDERED AND DONE THIS 19th DAY of April 2021

Supervisors that were present at the April 19, 2021 meeting were Michael Lee, Lee Caldwell,
 Jessie Medlin, Mark Gardner and Ray Denison.

3. Office of Finance & Accounting

- a. Budget Amendments – MS Code 19-11-19 - Animal Services, Sheriff Fees/Patrol & Law Enforcement, Insurance Proceeds/Rescue Unit, Coronavirus Aid Relief/Prisoners Med Exp/Ending Cash, Petco Foundation Donation to Animal Shelter, County Insurance/Ending Cash, Justice Court, Sheriff Department, Emergency Medical Services, Road Management, 2020 GO Bond Project/Justice Court, Capital Projects/Emergency Medical Services, Facilities Management/Ending Cash**

The #11 Justice Court amendment was moved to New Business (I.15.a.)

	Fund/Department #	001 / 445				
(1)	Animal Services					
		YEAR TO DATE	ADOPTED BUDGET			REVISED BUDGET
ACCT #	LINE ITEM			INCREASE	DECREASE	
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 4,855.50	\$ 4,235	\$ 621		\$ 4,856
	EXPENSE					
001-445-697	Animal Testing & Vaccinations	\$ 5,124.24	\$ 16,250	\$ 164		\$ 16,414
001-445-698	Canine Supplies - Food	\$ 7,816.18	\$ 22,845	\$ 457		\$ 23,302
	TOTALS			OVERALL INCREASE	\$621	
Reason for Request:	Increase revenue and increase expenses to account for recent restricted donations given to the animal shelter.					
	Fund/Department #	001 / 202				
(2)	Sheriff Fees / Patrol & Law Enforcement					
		YEAR TO DATE	ADOPTED BUDGET			REVISED BUDGET
ACCT #	LINE ITEM			INCREASE	DECREASE	
	REVENUE					
001-000-215	Sheriff Fees	\$ 298,467.37	\$ 353,350	\$ 3,900		\$ 357,250
001-000-244	Sheriff Grant Revenue - OD2A	\$ 107,731.58	\$ 299,722	\$ 700		\$ 300,422
	EXPENSE					
001-202-587	Training & Registration	\$ 35,301.49	\$ 62,175	\$ 4,600		\$ 66,775
	TOTALS			OVERALL INCREASE	\$4,600	
Reason for Request:	Increase revenue and increase expense to account for reimbursement revenue received from various entities for training as well as additional OD2A grant revenue.					

(3)	Insurance Proceeds / Rescue Unit					
		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
001-000-376	Insurance Proceeds	\$ 140,127.09	\$ 157,230	\$ 850		\$ 158,080
	EXPENSE					
001-225-922	Other Capital Outlay Over \$5,000	\$ -	\$ 7,445	\$ 850		\$ 8,295
	TOTALS			OVERALL INCREASE	\$850	
Reason for Request:	Increase revenue and increase expense to account for drone settlement actual cash value. Total amount to be spent to replace drone will be \$8,295.					
	Fund/Department #	001 / 222 & 999				
(4)	Coronavirus Aid Relief / Prisoners' Med Exp / Ending Cash					
		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
001-000-245	Coronavirus Aid Relief	\$ 134,793.63	\$ 111,463	\$ 33,438		\$ 144,901
	EXPENSE					
001-222-696	Pharmacy Supplies	\$ 141,378.46	\$ 185,000	\$ 28,031		\$ 213,031
001-999-999	Ending Cash	\$ -	\$ 33,440,328	\$ 5,407		\$ 33,445,735
	TOTALS			OVERALL INCREASE	\$33,438	
Reason for Request:	Increase revenue and increase expense to account for prisoners' covid test kits (\$28,031.39) these were not previously budgeted and reimbursement has been received. Also, to account for Circuit Clerk Courtroom safety expense reimbursement (\$5,406.69).					
	Fund/Department #	001 / 901				
(5)	Petco Foundation Donation to Animal Shelter					
		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
001-000-377	Gifts/Grants/Donations	\$ 22,000.00	\$ 12,000	\$ 10,000		\$ 22,000
	EXPENSE					
001-901-977	Misc Gifts/Donations Expense	\$ -	\$ 312	\$ 10,000		\$ 10,312
	TOTALS			OVERALL INCREASE	\$10,000	
Reason for Request:	Increase revenue and increase expense to account for Petco Foundation donation for new animal shelter software and equipment - Data Saves Lives program.					
	Fund/Department #	001 / 106 & 999				
(6)	County Insurance / Ending Cash					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-106-570	Insurance and Fidelity Bonds	\$ 64,969.50	\$ 1,000,000	\$ 150,000		\$ 1,150,000
001-999-999	Ending Cash	\$ -	\$ 33,445,735		\$ 150,000	\$ 33,295,735
	TOTALS		\$ 34,445,735	\$ 150,000	\$ 150,000	\$ 34,445,735
Reason for Request:	To account for increase in liability insurance premium as presented and accepted during May 17th Board meeting.					
	Fund/Department #	001 / 166				
(7)	Justice Court					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-166-523	Contractual Printing	\$ -	\$ 6,000		\$ 3,000	\$ 3,000
001-166-603	Office Supplies and Materials	\$ 5,345.64	\$ 12,000	\$ 3,000		\$ 15,000
	TOTALS		\$ 18,000	\$ 3,000	\$ 3,000	\$ 18,000
Reason for Request:	To account for increase in paper and labels due to new software transition and not being able to utilize track printers with new system.					

	Fund/Department #	001 / 200, 201, 202, 220, 223, 225				
(8)	Sheriff Department					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	Sheriff Administration					
001-200-475	Mileage and Other Travel Cost	\$ 16,947.41	\$ 21,800	\$ 5,500		\$ 27,300
001-200-476	Meals and Lodging	\$ 8,510.80	\$ 20,000		\$ 2,500	\$ 17,500
001-200-503	Cellular Telephone Service	\$ 50,447.41	\$ 107,500		\$ 15,100	\$ 92,400
001-200-924	Computer Hardware & Software	\$ 30,691.89	\$ 37,241	\$ 15,100		\$ 52,341
	Aviation					
001-201-546	Other Repairs & Maintenance	\$ 12,418.97	\$ 34,000		\$ 11,300	\$ 22,700
001-201-677	Aviation Fuel	\$ 730.62	\$ 6,000		\$ 1,200	\$ 4,800
001-201-681	Repair & Replacement Parts	\$ 2,310.59	\$ 35,000		\$ 16,000	\$ 19,000
001-201-921	Other Cap Outlay Under \$5000	\$ -	\$ 5,000		\$ 5,000	\$ -
001-201-922	Other Cap Outlay Over \$5000	\$ -	\$ -	\$ 8,500		\$ 8,500
	Patrol/Law Enforcement					
001-202-922	Other Cap Outlay Over \$5000	\$ 27,064.47	\$ 27,065	\$ 52,000		\$ 79,065
001-202-924	Computer Hardware & Software	\$ 43,639.88	\$ 63,963		\$ 13,500	\$ 50,463
001-202-925	Radios	\$ -	\$ 5,000		\$ 5,000	\$ -
	Custody of Prisoners					
001-220-568	Transporting Prisoners	\$ 5,923.88	\$ 34,000		\$ 3,000	\$ 31,000
001-220-925	Radios	\$ -	\$ 2,500		\$ 2,500	\$ -
	Juvenile Detention					
001-223-594	Other Contractual Services	\$ -	\$ 6,000		\$ 6,000	\$ -
	Rescue Unit					
001-225-691	Uniforms	\$ -	\$ 5,500		\$ 1,315	\$ 4,185
001-225-921	Other Cap Outlay under \$5000	\$ -	\$ 3,000	\$ 1,315		\$ 4,315
	TOTALS		\$ 413,569	\$ 82,415	\$ 82,415	\$ 413,569
Reason for Request:	Reallocate funds to line items where necessary for airfare-extraditions, total station / forensic light source and recovery box for servers.					
	Fund/Department #	001 / 240				
(9)	Emergency Medical Services					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-240-587	Training & Registration	\$ 6,500.00	\$ 18,000		\$ 2,000	\$ 16,000
001-240-919	Furn/Office Equip-Under \$5000	\$ -	\$ 500	\$ 2,000		\$ 2,500
	TOTALS		\$ 18,500	\$ 2,000	\$ 2,000	\$ 18,500
Reason for Request:	To account for the purchase of new chairs for classroom.					
	Fund/Department #	156 / 300				
(10)	Road Management					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
156-300-594	Other Contractual Services	\$ 12,005.00	\$ 63,000		\$ 2,000	\$ 61,000
156-300-675	Antifreeze, Starter Fluid, Etc	\$ 2,180.31	\$ 2,400	\$ 2,000		\$ 4,400
	TOTALS		\$ 65,400	\$ 2,000	\$ 2,000	\$ 65,400
Reason for Request:	Reallocate funds to line item for remainder of FY 21.					
	Fund/Department #	380 / 240				
(12)	Capital Projects - Emergency Medical Services					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
380-240-921	Other Cap Outlay Under \$5000	\$ -	\$ 18,997		\$ 18,997	\$ -
380-240-922	Other Cap Outlay Over \$5000	\$ 19,094.94	\$ 110,314	\$ 18,997		\$ 129,311
	TOTALS		\$ 129,311	\$ 18,997	\$ 18,997	\$ 129,311
Reason for Request:	Reallocate funds to line item where necessary to purchase equipment over threshold.					

	Fund/Department #	001 / 151 & 999				
(1)	Facilities Management / Ending Cash					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-151-564	Architect Fees	\$ -	\$ -	\$ 4,000		\$ 4,000
001-999-999	Ending Cash	\$ -	\$ 33,444,328		\$ 4,000	\$ 33,440,328
	TOTALS		\$ 33,444,328	\$ 4,000	\$ 4,000	\$ 33,444,328

Reason for Request: Per May 17th Board of Supervisors meeting, transfer funds from ending cash to Facilities Department architect fees line item to cover the cost of an architect to be hired in order to evaluate all Courthouse windows.

b. Monthly Expenses for Tax Collector/Tax Assessor/Sheriff
MS Code 27-1-9D/19-25-13

c. Final Inventory Disposition – Sheriff’s Department

May 2021

Criminal Cases Filed	228
Civil Cases Filed	569
Traffic Tickets Filed	1,095
Total Cases Filed	1,892
State Assessments	\$111,675.50
County General Fund	\$149,720.45
DPS	\$9,870.00
Total Collections	\$271,265.95

Submitted by	Pat Sanford
Date	31-May-21

12. Uniform Reimbursement

13. Chancery Clerk Allowance

Supervisor Medlin noted that the Insurance Fund was down a little. Mrs. Crockett stated there was over \$175,000 in run out pharmacy claims; but otherwise the pharmacy and medical costs would have been down. She stated she was surprised when they received a run out report from January to April and talked to Humana about sending them monthly from now on.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the actions and matters presented in the Consent Agenda as presented to include the Monthly Bond Report from the Road Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.

H. OLD BUSINESS

1. GIS Aerial Imagery Discussion

IT Director John Mitchell handed out a synopsis of the aerial imagery dates and parcel growth in the County. He stated there has not been a set schedule for fly overs; and that might be something the board wants to consider for budgetary purposes and to have fresh data as the County is dynamic right now and changing rapidly.

Supervisor Caldwell asked if having a schedule would lock the county in and maybe not be needed if growth slowed. Mr. Mitchell stated everything he has looked at is a 3-year term; and he would not be for locking in beyond that.

Mr. Mitchell stated technology has increased and they are looking at 3-inch over municipalities and 6-inch in the unincorporated areas. He said the County would have access to all the data. Mr. Mitchell stated he gave options for a subscription-based plan proposed for 2022, flying the first of the year and having the data later in the year. He said the top number is estimated at \$37,650 for flying the whole county. Mr. Mitchell had a spreadsheet showing the cost breakdown if DCRUA, E911, and the municipalities all participated. If that were to happen; the County's cost would be \$6,641.46.

The Board discussed different companies and flying times. Mr. Mitchell stated his understanding is that one of the companies has flown Shelby County and there are companies that are flying and want to sell the information. Supervisor Caldwell said MDOT just flew, but she is not sure how much of the County they flew.

Mrs. Lynchard asked about the time it takes to get the maps on the County's website once the data is delivered. Mr. Mitchell stated it took about 40 man hours last time. He stated they had some technical issues that took more time.

Supervisor Lee asked about the benefits of having the data more often. Mr. Mitchell stated it is simply a budgeting and fresh data benefit.

Supervisor Caldwell asked Mr. Mitchell what he needed from the Board today. Mr. Mitchell stated he would like to take the information to the Council of Governments (COG) and get feedback. Supervisor Caldwell suggested waiting until July to give the cities' new leaders time to get in place. Mr. Mitchell stated he will get some answers and see about getting a contract to fly every other year and bring that information back to the Board on June 21st and finalize what he would present to COG.

See Exhibit H.1.

2. COBRA Subsidy Update

Human Resources Director Carla Crockett stated Meritain sent out information to 14 employees with involuntary terminations; and, to date, none have come back to ask for COBRA coverage. She stated they must meet certain qualifications, and they have 60 days to respond. Mrs. Crockett gave out copies of what each person received in Exhibit H.2.

See Exhibit H.2.

3. AAA Vending Contract Revisions

Director of Procurement and Administrative Services Angie Irving stated this contract was up for renewal and AAA did not really want to renew. She stated she reached out to AAA at the Board's request to ask them about leaving machines at the court locations. She stated they agreed to renew the contract and take out some of the low volume machines; but they did leave a machine in the administration building, courthouse, and Justice Court. She stated there will be no commission. Mr. Nowak stated there needs to be an addendum to the original contract.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract subject to the Board Attorney's revisions, authorize the Board Attorney to work on the contract, and authorize the Board President to sign..

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.

4. Liability Insurance Update – Vehicle Inventory

Mrs. Lynchard stated at the insurance renewal there was an increase of 25 vehicles and they have been trying to determine where those vehicles were added. She stated they are still gathering information.

5. Safety Improvements

Supervisor Caldwell stated the Transportation Committee still needs each supervisor to turn in a couple of safety improvements they would like to see in their district. Supervisor Denison asked for examples. Supervisor Caldwell said one in her district is the intersection of Dean and Fogg. She stated it is a 2-way stop, and it really should be a 4-way stop.

Supervisor Lee said he will turn in Holly Springs Road and Jaybird intersection. He said there have been some very bad wrecks there because people think it is a 4-way stop and will stop on Holly Springs. He said he will also turn in Jaybird and Byhalia.

Supervisor Denison stated he liked the idea of roundabouts because they keep traffic flowing and they are safe.

6. Courthouse Potential Renovation/Repair

Mrs. Lynchard stated Mr. Zahner sent in a very good report with pictures and information about the windows. Mr. Houston stated there are some cracks on the porches at the columns and some interior plaster that has had moisture damage. He stated they will have to cut into the sheetrock ceiling in front of the courtroom to see if some plumbing is leaking. He said they will also be flashing and caulking at a vent. Mrs. Lynchard stated the cupola can be stripped and reglazed. Mr. Houston said there is some rotted wood on the cupola that needs to be replaced and painted. He also said the columns on the cupolas are in good shape; they just had a bad paint job. Mrs. Lynchard stated Mr. Zahner is waiting for an estimate on the windows.

Supervisor Caldwell asked if Archives & History had approved these suggested improvement. Mrs. Lynchard said this is what will be presented to them. She also noted that Archives & History might say you have to replace wood for wood; which is what happened with the cupola 10 years ago.

Supervisor Denison said because there are windows that are uninsulated and some are inoperable; he thought the Board should do what they know is the right thing to do. He said he fully supports history; but when you can make something just as nice, but better and maintenance free it should be done.

Supervisor Medlin said he thought they should send the plan to Archives & History and if they don't approve it, request to have the courthouse removed from the historical register and do what needs to be done. Mrs. Heffner stated her office has turned over about \$22,000 in the past year to Archives & History from the extra \$1 that comes from their recording fees. She asked if that could be some leverage to replace the windows with something more efficient.

Later in the meeting Mr. Zahner called in and reported that the storm windows from the 1980's on the courthouse are in rough shape and allowing water in. He suggested removing and replacing the storm windows. He said the windows from the 1940's are in pretty good shape but they need new glazing putty. Mr. Zahner stated many of the windows are not allowing the top sash to go all the way up to the lock position and air is coming through them. He stated most of the windows had their associated hardware. He stated it will take several steps to remove and replace the inside windows. Mr. Zahner stated the Board could possibly use windows that are not operable that might save some money. Supervisor Caldwell asked if they could do that because of the fire code. Mr. Zahner said he would have to check on that. He said he would approach Archives & History with an amendment that there is a need for newer windows to make the building more secure.

Mrs. Lynchard stated the question is if the Board wants to proceed with Archives & History's recommendations. She said the next step is to get a scope of work, submit to Archives & History, and see what they say. Mr. Zahner stated part of this assessment is getting an opinion of cost and having a good conversation with Archives & History to see what needs to be considered. He said he thinks the cupola can be repaired as the County sees fit as long as they match the intent of construction.

Supervisor Denison said he would like to get rid of the storm windows and find a window that is insulated. He said Archives & History missed the mark somewhere because there are two completely different types of windows on the building. Mr. Denison suggested looking at aluminum windows with the same grid work as the existing windows that are energy efficient, caulked with urethane caulk to be maintenance free, and possibly pre-painted. Mr. Zahner stated Kawneer makes a window that is almost a direct match. He said the 48x78 window is about \$2,300 per window.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to hire Schafer, Zahner & Zahner to develop and scope of work for MS Archives & History and turn it in to get their determination.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.

7. Energy Project

Mrs. Lynchard stated she reached out to three companies about an audit of the energy contract and she has heard back from one. She stated 2KB Energy Services from Georgia was on the list from the MS Development Authority and they seemed very knowledgeable. Mrs. Lynchard said they turned in one proposal to look over the contract that is a not to exceed \$4,000; and another that will follow the project through to be sure what is installed is what they say and the County gets the results needed. She stated that part adds \$5,000 to carry through the scope of the project. Mrs. Lynchard stated ABM wants the County to use Pickering; but she has not heard from them. Supervisor Caldwell said she would rather use a company within the state. Mrs. Lynchard stated the scope is just an evaluation of paperwork.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to approve hiring 2KB Energy Services at a cost not to exceed \$4,000.

The motion failed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

Later in the meeting:

Mrs. Lynchard stated she received an email from Pickering that said they would check the report for clarity, etc. for \$2,700.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to hire Pickering to audit the Energy Project contract at \$2,700.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

I. NEW BUSINESS

1. 10:00 a.m. – Business Investment Incentives

**a. Helen of Troy – Free Port Warehouse
8474 Marketplace Drive, Suite 101, Southaven, MS**

See discussion, motion and vote below.

See Exhibit I.1.a.

**b. Helen of Troy – Free Port Warehouse
1222 Commerce Parkway, Horn Lake, MS**

Economic Development Council Director Jim Flanagan introduced Mr. J.R. Saylor, Senior Vice-President of Operations, and said they were requesting a Free Port Warehouse exemption on two facilities.

Mr. Saylor stated he joined Helen of Troy, and moved his family here, seven years ago and Helen of Troy was a \$1.5 billion market company. He stated they are now a \$5 billion plus market company. Mr. Saylor stated they have quite a bit of opportunity in the past year, expanded their distribution footprint, and they are short on warehousing space.

Supervisor Caldwell thanked Mr. Saylor for hiring DeSoto County citizens, supporting House of Grace and Heartland Hands, and for being a part of the community. She said Helen of Troy has been a great addition to the community and the Board wants them to stay a long time.

Supervisor Denison asked about the food prep tools. Mr. Saylor stated anything in your kitchen that is the OXO brand comes from their warehouse. He stated the beauty supplies are in the Olive Branch facility. Supervisor Denison asked what hydro plast was. Mr. Saylor stated they passed Yeti in being the #1 insulated bottle that is very popular among young people. Supervisor Denison asked about the baby care products. Mr. Saylor stated they have car seats, high chairs, etc. Supervisor Denison asked if they only distribute. Mr. Saylor stated they have manufacturing in other places, and they outsource.

Supervisor Medlin asked if Helen of Troy was moving. Mr. Saylor stated they are expanding operation, but they are not moving from their DeSoto County facilities. He stated they are currently upgrading the Southaven facility and continuing to invest as part of a long-term plan. He said they are opening up another operation in Fayette County because they could not find a plot of land in DeSoto County that met their needs. He said they like to own their buildings; and the only one they found in DeSoto County was a lease situation. Supervisor Medlin asked if they would reduce the number of employees in DeSoto County when the TN location opened. Mr. Saylor stated there could be a possible short-term reduction. Mr. Saylor stated they will be applying for another Free Port exemption with their Olive Branch facility; but they are working through a contract for about 380,000 square feet in another building. Mrs. Lynchard stated she and Supervisor Caldwell met with Helen of Troy about a month ago and found there is a sincere commitment to be in DeSoto County; but they have to have property and employees. She said it was kind of an eye opener to see their footprint in DeSoto County and it is a big part of their business. Mr. Saylor stated they really tried to put the new facility in DeSoto County as it was their first choice; but it just did not work out.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the Free Port Warehouse exemptions for Helen of Troy at 8474 Marketplace Drive, Southaven; and 1222 Commerce Parkway, Horn Lake as requested and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.b.

2. 10:15 a.m. – Petition to Change Tax Assessments – VectAir & Aeroquest

Board Attorney Tony Nowak stated Mr. Myers requested to continue this to June 21st.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to continue this matter to the June 21st meeting as requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Animal Services

a. Request Approval to Accept Best Friends Grant for \$10,000 – Signature Required

Animal Services Director Monica Mock stated this grant is for \$10,000 and it is to spay and neuter cats only. She stated it is for spay and release, shelter animals or adopted animals. Mrs. Mock stated the grant will give \$5,000 initially; and after 118 animals, will give the other \$5,000. She said she feels that is doable to meet the goal.

Supervisor Denison asked if they would pull back if the shelter does not meet the goal. Mrs. Mock stated they won't; but they do want to see improvement.

Supervisor Caldwell asked if they could use any vet. Mrs. Mock stated they have a list.

Supervisor Medlin asked if the shelter would spay or neuter every cat. Mrs. Mock said they will take care of the ones that are adoptable, or ferals that people want to get back.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to authorize the acceptance of the Best Friends Grant for \$10,000 and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.a.

b. Authorize Board Attorney to Draw Up Contract with Kitty City for Spay/Neuter Services

Mrs. Mock stated Kitty City works with several other shelters and they will spay/neuter for \$35 including rabies and other shots.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board Attorney to draw up a contract with Kitty City for Spay/Neuter services.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.b.

Mrs. Mock added as a side note that Animal Services uses the County's GIS system every day. She stated before going on a call, they look up the property to see what they are going in to. She

said it is a very important tool for Animal Services.

4. Environmental Services – Solid Waste

a. Proposed Annual Price Adjustment from Waste Pro for Disposal – Star Landing Rubbish Pit

Environmental Services Director Ray Laughter stated this is the annual adjustment based on the CPI. He reminded the Board that last year the CPI was a negative and they kept the price the same. He stated this year the CPI is 4.4%; but the County capped the amount at 2.5%. Mr. Laughter stated this would result in a six cent increase, making the cost \$2.61 per cubic yard, to go into effect on October 1st.

Supervisor Medlin stated the County set these to be in by a certain date, but they go into effect on October 1st. Mr. Laughter affirmed and said they have to be in by July 1st.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the proposed Annual Price Adjustment from Waste Pro to \$2.61 per cubic yard for disposal at the Star Landing Rubbish Pit, effective October 1st.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.a.

b. Proposed Annual Price Adjustment from BFI for Disposal – South Shelby Landfill (Residential Garbage)

Mr. Laughter stated this adjustment is for disposal of municipal solid waste. He stated the rate was flat last year; and it is proposed to go up 51 cents. He stated that is still the best rate of anyone around at \$22.08 per ton including the state surcharge.

Supervisor Jessie Medlin stated the 2.5% cap is a big deal and amounts to a lot of money.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the proposed annual price adjustment to \$22.08 per ton from BFI for disposal at the South Shelby Landfill, effective October 1st.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.b.

c. Proposed Annual Price Adjustment from Waste Pro for Residential Garbage & Recycle Collection – County Rubbish Facility, and County Buildings

Mr. Laughter stated this is the price adjustment that affects the citizens. He stated the 2.5% increase affects over 16,000 units and the original contract number was 13,000 units. Mr. Laughter stated this does include the newly annexed area. He stated the increase will be from

\$9.15 per month to \$9.38 per month or \$28.14 per quarter effective October 1st. Mr. Laughter stated this includes dumpsters for all county buildings.

Mr. Laughter stated the Rubbish Facility rate will increase from \$2.52 per yard to \$2.58 per yard and commercial business rates will increase from \$7.70 to \$7.89 per yard effective October 1st.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the proposed annual price adjustments of \$9.38 per month for residential, \$2.58 per yard residential, and \$7.89 per yard for commercial at the Rubbish Facility, effective October 1st.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.c.

5. Facilities – Cummins Mid-South Service Agreement for Fairhaven Fire Department Generator – Signature Required

Mr. Houston stated this is to add the Fairhaven generator to the existing Cummins contract.

Supervisor Jessie Medlin made the motion and Supervisor Ray Denison seconded the motion to approve the agreement subject to conditions by the Board Attorney.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.

6. Office of Finance and Accounting

a. Preliminary Inventory Dispositions – Sheriff’s Department, IT

Inventory Clerk Stephanie Hanks stated this is the monthly clean out for IT and some items the Sheriff’s Department has that are broken or inoperable.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary inventory disposition from the Sheriff’s Department and IT as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.a.

DEPT	SHERIFF'S DEPARTMENT			NRC = NON REPAIRABLE (COST)		K = THOUSANDS				DEPT	200
NAME:				NR = NON REPAIRABLE		H = HUNDREDS				LOC	
				DAS = DECLARE AS SURPLUS		D = DOLLARS					
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
46917		DRONE-DJI INSPIRE	W13DEB17060983	Broken/Unrepairable	2017	2k	SAR Office				
48374		Zenmuse XT Thermal Camera	272463	Broken/Unrepairable	2018	5k	SAR Office				
47897		Nikon CoolPix Digital Camera	30108132	Broken/Unrepairable	2018	1h	DCSD				
34615		CANON POWERSHOT CAMERA	2426207343	Broken/Unrepairable	2006	3h	DCSD				
46828		SANYO 50"	B93611057914310	Broken/Unrepairable	2017	3h	DCSD				
AUTHORIZATION TO DISPOSE					INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: _____ DATE: _____					PRELIMINARY PRESENT TO BOS			Page 1 of 1			
PRINT NAME: Roger Hutchins/ Juan Martinez					June 7, 2021						
					FINAL PRESENT TO BOS						
DISPOSED BY: _____ DATE: _____											
PRINT NAME: _____					DATE INVENTORY DISPOSED IN AS400						
INV CLERK: _____ DATE: _____					DATE BOS FINAL MINS ATTACHED						

DEPT NAM	Information Technology									DEPT #:	152
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C Q	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41141		DELL 20"FP MONITOR	MX-OG324H-74262-QA8-1RPL	no power	10	359	IT Disposal				
43228		DELL 20" MONITOR	MX0G324H74262 31M1H0L	display blurry	13	330	IT Disposal				
44287		OPTICA O/D CAMERA	K314301002	rodent damage	14	379	IT Disposal				
47386		ARUBA ACCESS POINT	CNCFHN74R0	rodent damage	17	470	IT Disposal				
48021		APPLE IPHONE 6S	FFMSVHG0HFLM	will not update	17	399	IT Disposal				
48024		KYROCERA DURAXE	014390002589314	will not charge	17	269	IT Disposal				
AUTHORIZATION TO DISPOSE					INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: Felicia Hopper DATE: 05/26/21					PRESENTED TO BOS						
PRINT NAME: Felicia Hopper					6/7/2021						
					PRESENTED TO BOS						
DISPOSED BY: _____ DATE: _____											
PRINT NAME: _____					DATE INVENTORY DISPOSED IN AS400						
INV CLERK: _____ DATE: _____					DATE BOS FINAL MINS ATTACHED						

b. Preliminary/Final Inventory Dispositions – Road Department

Mrs. Hanks stated these are solar beacon lights that the Road Department would like to declare surplus and donate to the City of Olive Branch. Mr. Jarman stated these beacon lights are installed in the annexed area.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to declare the solar beacons lights as surplus and approve the preliminary/final inventory dispositions from the Road Department to the City of Olive Branch.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b.

DEPT NAME		Road								DEPT #:	300	
ASSET #	GRANT	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	YR	COST	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
33697		Solar Beacon Light	N/A	Donating to City of Olive Branch	04	1K	College & Craft Rd					
33698		Solar Beacon Light	N/A	Donating to City of Olive Branch	04	1K	College & Craft Rd					
33700		Solar Beacon Light	N/A	Donating to City of Olive Branch	04	1K	College & Craft Rd					
33701		Solar Beacon Light	N/A	Donating to City of Olive Branch	04	1K	College & Craft Rd					
33702		Solar Beacon Light	N/A	Donating to City of Olive Branch	04	1K	College & Craft Rd					
35799		Solar Beacon Light	106	Donating to City of Olive Branch	05	1K	College & Craft Rd					
35801		Solar Beacon Light	106	Donating to City of Olive Branch	05	1K	College & Craft Rd					
35802		Solar Beacon Light	106	Donating to City of Olive Branch	05	1K	College & Craft Rd					
					Inventory Clerk Information							
<i>Bob Jarman</i>				06.01.21	Preliminary Present to BOS							
Kim Northcutt					6/7/2021							
					Final Present to BOS							
					6/7/2021							
					Date Inventory Disposed in AS400							
					Date BOS Final Minutes Attached							

c. Audit Discussion – FY19 & FY20

- 1) Government Control Letter – Make Part of Minutes.
- 2) Financial Statements – Make Part of Minutes.
- 3) State Auditor’s Approval of FY19 Audit Letter – Make Part of Minutes.
- 4) Request to Accept FY19 Audit Report & Make Part of Minutes.
- 5) Internal Control Report – Make Part of Minutes.
- 6) Representation Letter – Make Part of Minutes.
- 7) Preliminary Audit Findings & County Response – Make Part of Minutes.
- 8) Management Acknowledgement Letter – Signature Required.

Mrs. Freeze stated these are all documents that have to do with the final audit and turning it in. She stated one of the letters is from the State approving the FY19 audit. Mrs. Freeze stated the overall audit was clean and there were no findings. She requested the Board accept the audit, approve the management acknowledgement letter and authorize the Board President to sign; and make the other documents a part of the Board minutes.

Supervisor Caldwell thanked Mrs. Freeze and her department for their hard work.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the final audit, authorize the Board President to sign the management acknowledgement letter and make all the documents presented a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.c.1. – I.6.c.8.

Mrs. Freeze stated the Board talked about whether to continue with this firm. She stated the Audit Department wants us to continue with this firm as they fear it is too late to get another firm. Supervisor Medlin said he did not like the State Auditor telling the County what firm to use. He said this started as a pilot project about 20 years ago.

Mrs. Lynchard stated the County is in a 2-year contract. Supervisor Denison asked if they could start looking for a firm beyond that 2-year period. Mrs. Freeze stated they are doing that.

Mrs. Lynchard stated the County should be getting the FY20 audit out and it is late. Mrs. Freeze agreed and said the FY20 audit should be finishing and it has not been started by CLA. She said the Accounting Department is ready and they will be pushing CLA to get started and finish the audit quickly.

d. Claims Docket – MS Code 19-13-31

Chief Financial Officer Andrea Freeze presented a fund recap of the Claims Docket. Deputy Finance Officer Stephanie Hanks was prepared with the new software to address any questions.

Mrs. Freeze noted that Accounting had found an expense in Planning that belonged in Justice Court Judges for their conference expense; and that has been corrected. She noted the new format has lots of new information and they hope the Board finds it easier to read.

Sheriff Rasco informed the Board that he met with the Regional Manager from their food supplier and he agreed to drop the Sheriff’s Department price back to their original starting price; and they will be getting credit on the food they receive from Heartland Food Pantry. Supervisor Denison asked how much the reduction would be. Sheriff Rasco stated he will be getting that information.

Supervisor Jessie Medlin had no questions.

Supervisor Mark Gardner was absent.

Supervisor Ray Denison asked about the following claims:

Page 60- DJI Mavic – Sheriff Rasco stated that was a drone that was destroyed and the insurance paid for it. He stated they paid more to upgrade.

Page 98 & 99 – Turner Repair Service – Mr. Jarman stated the valve failed and pumped water into the engine of the spray truck and the other was a limb truck. He state that is for diagnostic and repairs.

Page 100 – 60” Polypropylene HP Pipes – Mr. Jarman said they use that type pipe all over the County. He said he thought the last one was on Bright Road.

Page 103 – 2 charges for diesel from Parman and Huron/Smith – Mrs. Irving stated when the Road Department needs diesel fuel, they go out to multiple vendors for pricing according to state law. She stated they purchase the fuel from the vendor that has the lowest price on that day.

Page 112 – Waggoner – Getwell – What is the timeline? Mr. Jarman stated they are just now in the design phase. Supervisor Caldwell said it is a couple of years out.

Supervisor Lee Caldwell had no questions.

Supervisor Michael Lee had no questions.

Mrs. Freeze stated they are still finding things they need to make better with the new software and it is a team effort.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the claims docket and to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.d.

7. Grant Administration

a. Request Approval to Apply – JAG – DeSoto County Local Law Enforcement

Grant Administrator Sheila Garrett stated the Sheriff’s Department is asking for \$5,000 from this grant to purchase tasers and magazines. She stated she sent in a waiver to try and not pay the match; but has not heard back from that request. She requested the Board President sign the application.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize applying for JAG Local Law Enforcement as presented and authorize the Board President to sign the necessary forms.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a

b. Request to Close Out Ingram’s Mill Recreational Trails Grant

Mrs. Garrett stated they used \$92,332 and have a balance of \$27,668 left. Mr. Laughter stated they tried to spend the entire grant, but nothing else they needed would qualify.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize closing out the Ingram’s Mill Recreational Trails Grant as requested and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.b.

8. Contract Administration

a. Justice Court – GreenServ Shredding Services – Signature Required

Director of Procurement & Administrative Services Angie Irving stated Mr. Nowak has reviewed the contract and this is the best price Mr. Sanford found for shredding services.

Supervisor Ray Denison made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with GreenServ Shredding Services for Justice Court as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.a.

b. IT – BMC Software– Price Increase – Signature Required

IT Director John Mitchell stated this is their work order software. He stated the price increase was \$186.47.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the agreement with BMC Software with the price increase as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>

Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.b.

c. IT – C Spire Service Order – Signature Required

Mr. Mitchell stated all outlying facilities are connected back to the administration building via C Spire data circuits. He said about a year ago the state went out for RFPs and C Spire won the state contract for data circuits. He stated the County was grandfathered in. Mr. Mitchell said if the County wants to extend to the Road Department barns for cameras, and fire stations, the fixed price will be \$650 per month. He stated the County would be under no obligation to continue the service; and there is no capital outlay.

Supervisor Caldwell asked if Mr. Mitchell could get with C Spire again about the Eudora Fire Station and ask them to extend the service to people in the area. Mr. Mitchell said he thought the County could try to get them to extend service in the Eudora area and the area around Boggan Lane. Supervisor Caldwell noted that C Spire said they were only going underground with their service.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the C Spire service order as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.c.

d. Stericycle/Shred It – Tax Collector, Finance, Human Resources, District Attorney – Signature Required

Mrs. Irving stated this contract was previously before the Board and Mr. Nowak said the company needed to accept some changes. She stated Stericycle reviewed the contract and agreed to the changes and terms as indicated by an email that is included.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Stericycle as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.d.

e. Chancery Clerk – Rayco, Inc. – Copier Contract – Signature Required

Chancery Clerk Misty Heffner stated Mr. Nowak reviewed the contract and attached an addendum.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Rayco as presented and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.e.

f. Sheriff’s Department – Guardian RFID – Finding of Fact

Mrs. Irving stated this is for inmate management at the juvenile detention center. She stated it really is an auto renewal as the finding of fact was done last year.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to accept the renewal of the Guardian RFID contract as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.f.

9. Office of Procurement

a. Accept Donation of \$92.55 from Woodmen Life for Veterans’ Parking Signs

Mrs. Irving stated Supervisor Gardner took a picture of a sign for reserved parking for veterans and asked Procurement to get something similar for the Veteran Services Office in Olive Branch. She stated Supervisor Caldwell gave her a contact at Woodmen Life and they donated a check to buy 2 signs.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to accept the donation in the amount of \$92.55 from Woodmen Life for reserved parking signs at the Veteran Services Office in Olive Branch.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Sheriff’s Department – Purchase of Equipment Exceeding \$25,000 – Leica GS18i

Mrs. Irving stated the Sheriff’s Department is requesting to buy equipment to analyze an accident or crime scene. She stated it is surveying equipment that uses up-to-date technology. Mr. Irving stated Chief Deputy Smith says the equipment they are currently using is 10 years past its service life, takes a while to set up, requires 2 people to operate, requires old software, and is unreliable when trying to interface with their computers. She stated the Leica GS18i is a 3-D scanner and has imaging capabilities. She also noted that the Sheriff’s Department got two quotes and Procurement got a third quote.

Leica Geosystems - \$40,200.00
 FLT Geosystems - \$41,780.75
 Trimble Navigation Electronics - \$64,692.00

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the purchase of the Leica GS18i from Leica Geosystems as presented at a price of \$40,200 finding them to have the lowest and best quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.b.

c. EMA – Purchase of Two Boat Trailers Exceeding \$25,000 for Task Force with Homeland Security Grant Funds

Mrs. Irving stated Chief Olson is requesting two double stack boat trailers from the Homeland Security Grant funds for \$32,662.00. She noted Fire/EMA is the host agency for the Task Force.

Supervisor Caldwell asked if there was a match. Mrs. Irving said there is not.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the purchase of two double stack boat trailers for 32,662.00 from the Homeland Security Grant Funds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.c.

10. American Recovery Funds Submission

a. Set Up of New Bank Account – Corona Virus Recovery Fund – signatures Required from President, Vice-President, Clerk, & CFO

Mrs. Lynchard this paperwork is needed to set up an account to receive the Recovery Funds.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to authorize the signatures to open a Corona Virus Recovery Fund checking account.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.a.

b. Interim Final Rule

Mrs. Lynchard stated she has been involved in dozens of meetings and the guidelines for the Recovery Funds change constantly. She stated the money can be put in an interest bearing account, which is what the Board approved to set up; and the money from the interest can be used for any general county purpose. She state half the funds were deposited today.

Mrs. Lynchard stated the Treasury has submitted an interim final rules comment period until July 16 and by August 31st you have to submit the first interim report. She noted all funds have to be obligated by December 31, 2024 and spend by December 31, 2026. She stated anything not obligated by 2024 will be returned to the Treasury. Mrs. Lynchard stated this money is very restrictive and the Treasure narrowly defines what you can use this money of. She stated if you can show lost revenue that money can be used for almost anything.

Mrs. Lynchard stated that NACo says some of the money can be spent to pay for a CPA or other consultants to help with the funds; and she felt that was a good idea. She also said that the State Auditor said these funds will be subject to a single audit by the State and they will be very expensive.

11. Road Department

a. 2021 DCIP Grant Proposal Task Order & Board Resolution Approval – Signature Required

Mr. Collins Simpson stated the DCIP Grant proposal will be similar to the one last year and they will be refreshing documents to send with the grant. He stated the task order for the work is not to exceed \$6,000.

Supervisor Caldwell stated she spoke with General Boyles, Senator Hyde-Smith, and Senator Wicker and they were all very excited about the grant and offered to send letters of support. Mr. Huffman stated the grant asks for a support letter from the installation Commander.

Mr. Huffman stated there is a little difference in the application this time as the emphasis was quality of life; and this time it is military value. He stated that Congress wants the Department of Defense to focus on projects high to military value and the military wants to do things to value military installations. He said with this being a new installation; the points are not as high. Mr. Huffman stated they are trying to increase the resiliency part as roads speak to resiliency. He said they will also speak to the bike lanes, walking trails, etc. that are planned for the area. Mr. Huffman said they need to get the grant proposal submitted and the project has to be ready turn dirt within 12 months.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to approve the 2021 DCIP Grant Proposal Task Order, authorize submitting the grant & authorize the Board President to sign the Board Resolution as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.11.a.

b. Review 4-Year Road Plan

Mr. Jarman requested to bring this information back at a later time.

c. LSBP Funds – Notice from State Aid & Letter from Board – Signature Required

Mr. Simpson stated the letter address \$16,807 that is up for forfeiture. He stated the funding is allocated toward the Craft Road box culvert, but LSBP does not recognize the allocation until it goes to construction. Mrs. Lynchard stated she was concerned that if they lost this money the County would not be eligible for future LSBP money. Mr. Huffman stated he spoke to Mr. Harry Lee and he said it would be just this amount that would be lost. Mr. Simpson said they are still making the case that the County is working on the project and trying to move forward; but they did not want to start and not be finished before school starts back or have this project going on at the same time as the widening of another section of Craft Road. Mr. Huffman stated this project has been pushed out to next summer.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the letter regarding LSBP funds and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin expressed concern that the contractor has not done much on Craft Road. Mr. Simpson stated they are only doing small increments per day so the places they dig will not fill up with rain water. He stated on Day 2, they hit a gas line that was marked at 6 feet deep but was actually 2 ½ feet deep. Mr. Huffman stated he felt a better weather pattern will give the contractor more confidence to open up more area.

See Exhibit I.11.c.

d. State Aid Annual Maintenance Inspection

Mr. Jarman requested the inspection be made part of the Board minutes. He stated there were no notable comments and the Road Department is already working on some of the smaller things.

Supervisor Lee Caldwell made the motion and Supervisor Ray Denison seconded the motion to make the State Aid Annual Maintenance Inspection a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.11.d.

e. Hallum Estates Discussion

Supervisor Denison stated a rain recently did a lot of damage to some houses with flooding. He stated there are two big culverts that water comes through and goes north between two back yards. He said the ditch needs to be cleaned out. He noted the history of these problems goes back to 2010.

Supervisor Caldwell stated the County cleaned out and spent a lot of money; and the homeowners were told that from then on the ditch would be their responsibility. Mr. Jarman stated the Road Department was spraying weed killer into the ditch, but they stopped in 2016. He said the ditch has gotten in bad shape since then. Mr. Jarman said he found where a couple of easements were granted to the County and they might need to get in and check them. Supervisor Caldwell stated there was a lot of work done in 2016 and more in 2017 & 2018. Mr. Jarman stated that was the part of the ditch on the road; but they did not go up into the subdivision.

Supervisor Medlin said this was a prime example of why developers should stabilize ditches when they build subdivisions. Supervisor Caldwell said they can stabilize the ditches; but they still have to be maintained.

Supervisor Denison said it is a prime example of making developers responsible on the front end to have positive drainage. He stated HOAs are not going to maintain these type ditches. Mr. Jarman asked if the drainage district had any responsibility. Supervisor Denison said he did not think they did until the ditch leaves the subdivision. He said this is a congested mess right now.

Supervisor Lee asked what Supervisor Denison was suggesting. Supervisor Denison said he did not know the solution. He said if the County cleans out the ditch again; in 10 years it will be back like it is now. Mr. Jarman asked if the Board made a finding of fact; did the Road Department have authority to back in and keep the maintenance up. Supervisor Denison said he felt like somebody needed to inspect the ditch on foot or on a 4-wheeler and see what it going one. Mr. Jarman said he could get EMA to fly the ditch with a drone or the Road Department could walk it and take pictures. Supervisor Denison liked that idea. Supervisor Caldwell agreed and asked Mr. Jarman to check with the drainage district as well.

Supervisor Medlin asked if NRCS or the Corps of Engineers might help. Mr. Scott Young said the Road Department fixed the road and house flooding with the project and he did not think it

was an erosion problem. Supervisor Caldwell said it could be an erosion problem and the County needed to check it out.

See Exhibit I.11.e.

f. Hailey Hills Discussion

Supervisor Caldwell said it has been two years since the Board did a finding of fact to fix a problem that was created when the County added a culvert under Tulane that puts water into this subdivision. She stated there has been a lot of damage to the property that the culvert drains to and 2 other properties in the subdivision. Supervisor Caldwell stated a pond on the next property has silted in and it no longer functions for retention. She stated she and Mr. Jarman are meeting with NRCS this week to get a better idea of what can be done to fix these problems; and they will be bringing this back to the Board.

12. Annexation Transition

Mrs. Lynchard stated she wanted to keep the Board up to date and let them know the concerns and things that departments have been dealing with during the transition.

Sheriff's Department:

Sheriff Rasco stated things have worked out really well with dispatch so far. He said the principals at the 3 schools in Center Hill called and wanted to know if the SROs could stay in their schools. He said he could not do that unless he provided officers for all the schools located within the cities. Sheriff Rasco said he will move one of those officers to the new school on Hwy 305.

EMA & E911 Board:

Chief Olson stated everything has gone good so far. He stated E911 had a cost, but their board voted to approve it. He said the Lewisburg Fire District still has part of their area that goes inside the city limits; but they are waiting for elections to be over in order to communicate with the new officials. He said the outdoor warning sirens will remain the same as EMA controls them. He said so far it has been a good transition.

EMS:

Director Mark Davis said everything went off without a hitch as not much area was involved. He said dispatch has had no issues, and they have done a good job. Mr. Davis said Olive Branch was already first in for Summer Hill and Center Hill areas.

Election Commissioners:

Election Commissioner Sissie Ferguson said the city has 10 days after approval to submit data to the circuit clerk. She said the information has to be sent to the State and the city will have to redistrict their wards. Supervisor Lee asked if the people could vote in the June election. Mrs. Ferguson said they cannot this time. Supervisor Caldwell asked if the city would use their census data to redistrict. Mrs. Ferguson affirmed. She said their county, state and federal representation would remain the same.

Supervisor Denison asked if the people that got annexed could not vote how they would be represented. Mrs. Ferguson stated the wards will have to be redistricted to determine who represents them and the Alderman at Large could do it until then. She said there will not be a special election. Mrs. Lynchard asked if they would draw up a temporary ward until after the census results come in or if they would redraw the districts twice. Mrs. Ferguson said she would think they will do it twice. She said she did not think the census will change the wards much and she hoped they would go ahead and get that done so the annexed area residents would know who their alderman is.

Environmental Services/Garbage:

Mr. Laughter stated the citizens' service will not change as the County will finish out the contract with Waste Pro. He stated that, according to Brian Dye, they will not be charged the city's flat rate and there will be no charge for the limb pickup that the city is now doing. Mr. Laughter stated there were 2700 units affected by annexation.

Environmental Services/Stormwater:

Mr. Laughter stated they have a couple of active permits in the area. He said he sat down with Mr. Swims, Mr. Jarman, and the engineering crews. He stated Olive Branch is doing a lot of what the County does and he thinks it will be a smooth transition.

Environmental Services/Code Enforcement:

Mr. Laughter stated they had sent eight active cases to the city; but before the annexation was final, three were resolved. He said there was nothing major.

Environmental Services/Development:

Mr. Laughter stated Robinson Crossing was the biggest and Mr. Swims is familiar with that project and working with Mr. Lauderdale and Mr. Bridgforth.

Animal Control:

Mrs. Mock stated they have had a smooth transition. She stated they have had a few complaints from the public that don't want to call Olive Branch. She said Olive Branch Animal Shelter does not take surrenders. She said there are no active court cases.

Planning:

Mrs. Lynchard stated Planning is the most complicated and the most impacted. Mr. Hopkins stated they have been working with Olive Branch's Planning Department and building officials. He stated there was a home in Spring Place that was over 6,000 square feet that the County has begun and they really wanted to get permitted with the County as Olive Branch requires sprinklers for that square footage. He stated they were able to work through that. Mr. Hopkins stated there are about 75 residential permits in that area that have not been finalized and the County will be honoring those permits. He said Planning did turn over the commercial buildings in Legacy Park. He said they will need to work out the fees on that. Mrs. Lynchard said they talked about trying to put a percentage on the plan review and time that has been spent to keep that percentage and send the rest to Olive Branch. Mr. Hopkins stated Olive Branch charges a plan check fee. He said they have informed the Legacy group that they need to call the city. Mr. Olson stated on the fire side of the Legacy project; they were at a point that things will transition very well.

Mrs. Lynchard stated the city has requested that the County keep the residential permits that have started with the County. She stated the homes were permitted under the 2012 code and the City of Olive Branch is under the 2018 code. She said that is a big service to the people; and they want to be sure the Board is okay with that. Mr. Hopkins stated they are directing new permits to Olive Branch. Mrs. Lynchard stated the Planning Department has gone out of their way to accommodate the city.

Road Department:

Mr. Jarman stated their transition was pretty simple; but they still need to work out the letters of credit for bonds. Mr. Nowak stated they have a list of the active letters of credit and Brian Dye is contacting the banks to see if they will change them over to show the city as the beneficiary. He said if they won't; the developers will have to get new ones from the bank and there will be a cost.

Mr. Jarman stated inspections on storm sewers, drainage and ditches in subdivision were taken over as of the day of the meeting with the City. He said when contractors call; they are referred to the city. He said Mr. Young, Mr. Ayers, and Mr. Ron got together and turned plans over to the city, both electronic and hard copies. He said they did not turn over every work order; but told them if they need any more information to call and they would pull individual work orders. Mr. Jarman stated they had a few calls about rubbish pick up last week and people were not happy they did not have a schedule. He said his office contacted Olive Branch and got a schedule for people. Mrs. Lynchard stated everybody was trying to do their best to represent the Board and think of the expenses that people would incur. Mr. Jarman stated they ran 7 trucks in the annexation area the last two days to be sure all the rubbish was picked up.

Mr. Jarman stated they have not been able to find the ownership of the light itself at Center Hill. He stated the meter was in the County's name and they have transferred that bill. He stated the light is not listed in the fixed assets. Mrs. Lynchard said if they could determine a year, Procurement could check the bids. She stated it might have been a construction bid.

Mrs. Heffner asked Mr. Jarman to send her a list of the road bonds to see what the County is holding.

13. Walls Fire Department Parking Lot and Flashing Sign

Mr. Jarman stated they got a bid of \$7,200 to fix the entry and up to the ambulance bay in the parking lot. He said they will not do the whole parking lot. Mr. Jarman stated they will get another quote.

Mr. Jarman stated the light was hit right after it was installed and it was taken down and put behind the maintenance shop. He said Mr. Lee will pull the light, get it fixed, and the Road Department will get it back up.

14. EMS - State Advisory Letter

Director Davis stated he received a letter from the State and they have agreed to give the County a warning letter. He said he has to send back a letter with a solution on how this will not happen again. He said he is working with EMS’s current tracking company to include tracking for licenses.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize Director Davis to sign the letter from the State and return it with his tracking plan.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.14.

15. Justice Court

a. Construction Contingency Fund

Mrs. Lynchard stated the budget amendment they moved from Consent was to move \$43,192 into the contingency fund. She asked that the Board authorize Mr. Houston to authorize any change orders up to \$5,000 to keep the project moving.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the budget amendment for \$43,192 into contingency and authorize Mr. Houston to approve change orders up to \$5,000 on the Justice Court project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.15.a.

	Fund/Department #		330 / 166				
(11)	2020 GO Bond Project - Justice Court						
		YEAR TO DATE	ADOPTED BUDGET				
ACCT #	LINE ITEM			INCREASE	DECREASE		REVISED BUDGET
	Revenue						
330-000-330	Interest Income	\$ 193,191.53	\$ 150,000	\$ 43,192			\$ 193,192
	Justice Court Building Project						
330-166-972	Contingency	\$ -	\$ -	\$ 43,192			\$ 43,192
	TOTALS		OVERALL INCREASE		\$43,192		
Reason for Request:	Increase revenue and increase expense to account for interest income and necessary contingency funds for Justice Court Building.						

b. Change Order #10

Mrs. Lynchard stated at the last meeting the Board approved Change Order #10 up to \$5,000 and the amount was actually \$2,459.60.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve Change Order #10 in the amount of \$2,459.60 and make it part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.15.b.

16. Confirmation of Independence Day Holiday – Monday, July 5th

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to close all County offices, excluding Emergency Services, on Monday, July 5, 2021 in observance of Independence Day.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.16.

17. Timber Oaks Subdivision Erosion Control Agreement – Signature Required

Mr. Laughter stated this is new territory for Environmental Services but it give them more teeth for enforcement. He stated in the past Planning has been bringing erosion control agreement with their agenda and getting the signatures. He said as they are trying to formalize stormwater, Environmental Services will be bringing the erosion control agreements.

Supervisor Medlin asked if this was an approved subdivision. Mr. Laughter stated it is a preliminary. Supervisor Lee said it is by St. Ives off of Jaybird. He said they will have access to water and sewer and it will mimic the subdivisions already in the area, R20 or R30.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve the erosion control agreement and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.17.

18. Justice Court – Appointment of Special Prosecutor June 4th

Mr. Sanford stated Mr. Holland sent an email some time back asking for Bill Seale on June 4th. The Board approved this request on April 19, 2021, according to the minutes. Mr. Sanford said

Paige Williams also helped and the judge was asking for \$400 for Mr. Seale and \$250 for Ms. Williams.

Supervisor Medlin asked if the judges held court one day per week. Mr. Sanford affirmed and stated the caseloads have been pretty heavy.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve \$400 for Bill Seale and \$250 for Paige Williams and authorize the Clerk to write the checks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

19. Delta Council Update

Supervisor Caldwell said she attended the Delta Council meeting last week and DeSoto County needs to be more involved in it. She said she spoke with General Boyle with the National Guard, Senator Hyde-Smith, and Senator Wicker. She said she also met the General from Vicksburg Corps and his civilian counterpart and they said they would love to sit down and talk about removing the silt from the Coldwater River.

20. Summer Intern Opportunity

Mrs. Crockett stated she got an email and Three Rivers is offering a position for a third intern.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve getting the third intern from Three Rivers.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

21. Nail Road Project Inspection

Mr. Jarman stated the Road Department will be doing their inspection and they need two Supervisors to inspect the road after that. Supervisor Lee and Supervisor Caldwell volunteered to inspect the road.

J. PLANNING

1. Public Hearing 1:00 pm

Supervisor Caldwell made the Motion and Supervisor Denison seconded the Motion to open the Public Hearing for Enclave PUD scheduled for today.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Caldwell recused herself from this item.

- a. Enclave PUD (797) – Application is for rezoning of 50.46 acres from AR and C1 to PUD. Identified as parcel # 306305000 0000900 Located on the south side of Byhalia Road, west of Craft in Section 3, Township 3, Range 67 and is zoned AR and C1 (District 5)
Applicant: Eagle Land, LLC**

Mr. Hopkins presented the Enclave PUD application for rezoning of 50.46 acres from AR to C1. Mr. Bob Barber was present to represent the application.

Supervisor Medlin asked if the development is in the City of Olive Branch Gas district. Mr. Cardosi stated it is. Supervisor Medlin stated he was concerned because this area experienced low gas supply this past winter. Mr. Scott Young stated the City of Olive Branch is working to upgrade those gas lines.

Mr. Barber presented the following as changes in the neighborhood to support rezoning:

- I-269 construction
- Lewisburg Schools and construction of a new school
- New Residential Subdivisions approved
- Increased residential growth
- C-4 rezoning approval nearby
- Increased utility availability in area
- Commercial Rezoning approval at Villages at Hawks Crossing
- Conforms to the Comp Plan and I-269 Corridor Plan

Mr. Barber presented a new plan layout that decreased the number of lots from 84 to 58 lots. He stated they reoriented the layout of the lots and moved the New Craft Road right of way along the complete length of the property for potential expansion. He then stated they removed the exit that was in the curve of Craft Rd. Mr. Barber stated the minimum home size would be 2,500 sqf and will have high quality architecture.

Supervisor Medlin asked how wide Craft Road will be along the east property line. Mr. Barber stated he believes the right of way will be 80 ft and the developer will build half of the roadway. Supervisor Medlin stated this will be a good time if approved to work out straightening the curve near the pond on the east property line. Mr. Barber stated they would look in to it.

There was discussion of the phasing of the development.

Supervisor Denison asked who will maintain the greenspace and what will be the cost of maintenance. Mr. Barber stated he is not sure of the cost to maintain and the Homeowners Association will maintain the greenspace. Supervisor Denison asked about the timeframe of the start of construction of the common open space. Mr. Barber stated the construction of the common open space will be started simultaneously with the start of construction of the homes.

Supervisor Denison asked if the pictures of the homes were replaced in the revised plans to match the requirements of the architectural design guidelines. Mr. Barber stated they can revise the pitch in the architectural design guidelines to be a minimum 10-12 pitch.

Supervisor Denison asked who will plant the trees that are a part of the plan for the development and what will be the size of the trees. Mr. Barber stated the developer will plant the trees and the trees will typically be 3 inch caliper and 50 foot on center.

Supervisor Denison stated on the perimeter of Craft Rd and Byhalia Rd there is an island that proceeds the common area. Mr. Barber stated there is a green space between the parking and the street. Supervisor Denison asked if it will just be grass or will there be any other plantings. Mr. Barber stated it will just be grass. Supervisor Denison asked who will maintain the green space in the commercial area. Mr. Barber

stated the commercial owners association will maintain those areas. Supervisor Denison asked if there will be a berm in the area between the commercial and residential sections. Mr. Barber stated there will be brick columns with brick caps and fencing of Board approved material. Supervisor Denison asked if there will be any fence specifications for the residential lots. Mr. Barber stated there can be specifications for the fence in the covenants.

Supervisor Denison asked for explanation of what an "Overlay" zoning district is. Mr. Barber explained that with an "Overlay" rezoning there is the option of reducing the lot size by increasing the amount of open space.

Supervisor Lee asked if approved when will they start the development. Mr. Barber stated he is not sure but thinks would start in 3-6 months but is not definite.

Supervisor Lee asked who will make sure design standards are maintained. Mr. Barber stated the design elements will be a part of the master plan and would want the County to strictly enforce any design standards that are a condition of zoning approval..

Supervisor Denison asked if the subdivision entrance signs are designed. Mr. Barber stated the development will have high character signage.

Supervisor Medlin stated on Byhalia Road where the commercial portion is located there will have to be curb and gutter and a lane and a half installed. Mr. Barber stated they are aware of this.

There was discussion of the right of way and the intersection.

Supervisor Medlin feels there will be an increase traffic on Craft Rd going south toward the new middle school. Mr. Barber stated he thinks stack lanes at the intersection and pull back to narrower widths going away from the intersection will address traffic demands. Supervisor Medlin stated they really need to look at the curve on Craft Rd.

Supervisor Lee asked if there was anyone to speak for or against this item. There was no one.

Supervisor Medlin asked what the smallest and largest lot sizes were in the proposed development. Mr. Barber stated the smallest lot is 16,300 sqf and the largest is 23,000 sqf with the average lot size being 19,500 sqf. Supervisor Medlin asked how many acres of the development are residential. Mr. Barber stated there is 36.8 acres in the residential portion of the development.

Mr. Scott Young asked where the sidewalk will be located along Old Craft Rd. Mr. Barber stated they will have it located in the greenspace. Supervisor Lee asked if there will be fencing on Craft rd. Mr. Barber stated it will be green space, they would like to leave it open without fencing. Supervisor Medlin stated the sidewalk might need to be off the road due to the traffic on Craft Rd.

Supervisor Lee made a Motion and Supervisor Denison seconded the Motion to approve the Enclave PUD application for rezoning of 50.46 acres from AR to C1 finding after consideration of the recommendation by the Planning Commission, the comments of the applicant and the public from this meeting, documents presented, his knowledge of the area, this rezoning will not adversely affect the character of the surrounding residential neighborhood, that there is substantial evidence of a change in the character of the neighborhood and there is a demonstrated public need for the zoning; the approval is conditioned upon substantial compliance with the master plan as presented, including, but not limited to the lot sizes, lot layout, home size, and the photographic representations of the home designs, the adoption of covenants in substantial form to those presented in the master plan, green space is installed simultaneously with the start of home construction, Craft Road extension to the south is to be 24 ft wide at the residential portion and 30 ft wide at the commercial portion, minimum house size to be 2,500 sqf heated and 8/12 roof pitches, fence design detail to be included in the master plan, correct the phasing sequence, address the curve on Craft Rd. and authorization

for the Board President to sign the Erosion Control Agreement and the Residential Development Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Denison made the Motion and Supervisor Lee seconded the Motion to close the Enclave Rezoning Public Hearing scheduled for today.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Consent Minor Lot

- a. **Crow Minor Lot(SUB-007602-2021):** Application is for Approval of 1 lot(s) on 5.0 acres out of 16.0 acres. Identified as parcel 207834000 0001500. Subject property is located on the west side of Douglas Road, north of Byhalia Road in Section 34, Township 2, Range 7 and is zoned A (District 5)
Applicant: William Crow
- b. **Gill Minor Lot(SUB-000051-2021):** Application is for Approval of 4 lot(s) on 6.23 acres. Identified as parcel 208726100001100. Subject property is located on the east side of Gill Road and south of Nesbit Rd in Section 26, Township 2, Range 8 and zoned AR. (District 4)
Applicant: KO Capital, LLC
- c. **Lewisburg Meadows Minor Lot (SUB-000045-2021):** Application is for approval of 12 lots on 24 acres. Identified as parcel 305306000 0000700 Subject property is on the west side of Red Banks Road, south of Byhalia in Section 6 Township 3 Range 5 and is zoned A (District 1)
Applicant: Robert Farley

Mr. Hopkins presented the Consent Agenda items above. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Caldwell made the Motion and Supervisor Medlin seconded the Motion to approve the items and actions set forth on the Consent Agenda except for Lewisburg Meadows Minor Lot which we be heard separately, as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Medlin stated the plans for Lewisburg Meadows Minor Lot have been presented to staff two different times and were two different plans with different number of lots.

Mr. Farley stated the landowner wanted to get some lots on the market while they are discussing the improvements to Old Byhalia Road with the Road Department. He then stated the landowner is thinking about selling 10 acre lots.

Supervisor Medlin stated the original covenants shown to staff discussed no division of property and someone has already contacted the Planning Department about dividing one of the 10 acre lots.

Supervisor Medlin stated he would like to see a plan on the entire 132 acre site and not pieced together minor lots. Supervisor Caldwell stated she is concerned with 12 lots being a minor lot because there will be no engineering review.

Supervisor Medlin stated he liked the original plan that he discussed with the applicant because it contained large lot sizes and no easements. He asked if there is water at the site. Mr. Farley stated there is not water at this time. He stated he has heard that Lewisburg Water Association is putting together a proposal to bring water to this area.

Mr. Laughter stated MDEQ would see this as the intent for this to be a larger development and will flag it and not allow development of the 10 lots without development of the other lots.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to table the application for Lewisburg Meadows Minor Lot for final subdivision approval of 12 lots on 24 acres.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Other

a. Legal Authorization – 6235 Stateline

Mr. Hopkins presented a request for permission for the Board Attorney to pursue legal action to address a complaint concerning Class 8 truck parking at 6235 Stateline Road.

Supervisor Denison stated the property owner has requested a variance for a fence, but has not contacted the Planning Office concerning the parking violation and requested to hold off hearing the variance application until this is addressed.

Supervisor Denison made a Motion and Supervisor Medlin seconded the Motion to approve the Board Attorney to pursue legal action to address a complaint concerning Class 8 truck parking at 6235 Stateline Road.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, RAY DENISON	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit J.

K. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to recess the Board meeting until Monday, June 21, 2021 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Ray Denison, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 6th day of July, 2021, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, Vice-President
DeSoto County Board of Supervisors